


CHECKLIST FOR SUBMISSION OF SYNOPSIS

Candidate is required to observe the prescribed guideline for submission of synopsis given on UHS, website. The checklist is to be signed by the candidate and counter signed by the supervisor shall be submitted along with the synopses.

Sr. #	Guidelines	Please tick the boxes 
1	Research Repository on UHS website visited and the research proposed by us is not repetition of the any of the earlier topics.	
2	Are all headings in accordance with the format?	
3	Is sequence of headings in accordance with format?	
4	Are preceding pages numbered in Roman, numerals and text pages in numeric numbers?	
5	Is synopsis duly signed by supervisor, Co-Supervisor, Convener ERC and Principal/Head of the Institution?	
6	Is forwarding/covering letter from Principal/Dean/Head of Institution signed and attached?	
7	Does Project Summary consist of a minimum of 500 word? And is in continuous text covering following topics in sequence:	
	• Short statement of problems	
	• Research Hypothesis/Question	
	• Aims and objectives	
	• Rationale	
	• Research Design	
	• Methodology	
	• Anticipated Results	
• Limitations		
8	Is introduction limited 1 to 1-1/2 page and written 3 paragraphs as per guidelines?	
9	Does Literature Review consist of 3-4 pages and consist of 3 sections as per guidelines?	
10	Are the references quoted in Harvard style and majority of references are from the last five years?	
11	Methodology is written in continuous text depicting the Data Collection Procedure in a sequence.	
12	Bibliography is given in prescribed Harvard style.	
13	Ethical Considerations, informed consent proforma, estimated cost, Gantt chart and Data Collection proformas attached.	

Candidate

Supervisor